

The mission on MINA (More is Now Achievable) Charter School of Lee County (MCS) is to empower students to be lifelong learners, innovative thinkers, and good citizens able to compete globally in our diverse technologically advancing world



MINA CHARTER SCHOOL OF LEE COUNTY – MCS

Executive Board Meeting

02/04/2020

6:00 P.M.

Mrs. Myron Jones, Executive Secretary

Members Present: Dr. Shawn Williams, Myron Jones, Omar Macias, Stephany Peterkin, Kandice Pedley

Present Via Zoom: Bishop Robert Williams, Salih Tuncer, Ginean Royal

Excused Absences: Atty. Jeanette Peace and Artheresa Best

Others Present: Mrs. Stella Farrow, Administrator: Bob Bedi, Media Integrations

Link for Meeting - <https://zoom.us/j/861386688>

Phone number - +1 646 558 8656 Meeting ID: 861-386-688

Called to Order/ Opening- Dr. Shawn Williams at 6:00 pm

Reading of Mission Statement: Mrs. Stephany Peterkin

Approval of December 2019 Minutes-Mrs. Kandice Pedley moved that the minutes be accepted. Mrs. Joyce Williams seconded. Motion was carried unanimously.

We approved the hiring of Mrs. Ruth Torres. She has not had a chance to come to our board meeting and she just wanted to stop by and say hello. Mrs. Torres addressed the board and thanked them for giving her the opportunity to work with MINA.

Presentation by Insurance People of North Carolina- Mr. Steve Griffin and Mrs. P. - INSP-

works as an advocate for Charter schools as well as focus on Risk Management. They offer a full comprehensive packet including mental health, telemedicine, this system houses it all so employees can pull up their information at any time, Cobra assistance, dental vision- cafeteria style, employees choose their packages. Disability60%- employee assistance- flexible spending account

NCAPCS- North Carolina Association of Public Charter Schools

They recommend we go ahead and get Board insurance. Trainings for sexual harassment, human trafficking. Dr. Shawn Williams informed them that Mrs. Kandace Pedley is our point of contact.

Presentation by Van Popering Insurance: Brian, Tom, and Aliza – health, dental, vision, business insurance, disability insurance, workman's comp. Eliza presented the overall benefit plans samples that the company prepared for us. Dr. Williams ask that the committee come back next week with a decision on the three recommendations. The third company is local Pinnacle. They do the business side but not do the medical.

Administrator Report - Mrs. Farrow-

- passed out principal report. Door to door is not as effective as we thought it would be. Apartment complexes are more receptive. Plan to visit the apartments and provide some refreshments. Planning to set up at the Walmart parking lot but we must have permission. Also, at El Camplidora grocery store. We have been very busy in the community trying to reach parents and recruit students.
- Total number of students is 181 as of February. Deadline for Lotterease is **March 1**. If we get our 252 the other applicants will be on a waiting list. The state will only fund 252 but the county will fund the individual student.
- We need to have activities before school starts so that we can see who is on board for the first day. All board members need to be on board the first day so that we call those who are not here. We must court the parents and get them vested. Right now, we are at 46 % ED and we are well below our 85%.

Access Grant Funding- Dr. Shawn Williams-

- going in as a non -profit-
- promising that we will be getting money on **Feb 15th**- hopefully this month we will have it and be able to draw down.

RTO Meeting

- **Mrs. Kandace**- policies procedures statues rules to follow and understand. Impressed with PowerSchool.
- **Mrs. Farrow**- there is a lot to know and to learn. But the state is very inviting if you need help please call.
- **Dr. Williams** -One way to get 50% certified staff is to get some retired teachers in the building. **Everything must be in by May- everything!**
- Thank our guests for coming out!

Governance- Bishop Williams

- stated that Governance will meet on the **4th Monday** of the month 6:00 pm. Bishop is soliciting at least one other person on the Governance Committee. Mrs. Joyce Williams and Mrs. Artheresa Best are already on the committee. Dr. Williams assured him that we will find someone else to work on the Governance Committee.

Operations –

- Atty Peace is absent but Dr. Williams reports that Operations is working on Insurance. The committee meets on the **2nd Monday** of each month at 6:00 pm.

Finance- Billy Bradley -Mr. Bradley is absent –

- Dr. Williams stated that Budget has got to be first and foremost. Kandace is comfortable stepping in and taking over but need to know where Mr. Bradley stands on her taking the lead. She has access to online banking, reports, scanning, etc. She is our financial advisor.

Curriculum – Dr. Shawn Williams –

- Curriculum will meet on the **Third Tuesday** at 6:00 pm.
- We will be discussing Mindset curriculum at the next meeting, curriculum coaches, project learning and how that plays out with Great Minds.

Media- Mr. Omar Macias -

- No report. Media meet on the **third Thursday** at 5:00 pm

Executive Committee meets on the [third Thursday](#) at 6:00 pm

Media Integrations- Mr. Bob Bedi –

- We have a Facebook (FB) advertising campaign and a community event. English and Spanish version link on FB. We can track the number of people that click on the ad and then there is a link that they can go to MINA homepage.

Questions:

- -Is there a place on Lotterease where the applicant can check how you got the info for MINA? –
- Are we spending the money in the right place for our money?
- Discussion about how we can get the word out best with the amount of money we have.
- Bob will check out YouTube. How much for an ad in the paper? \$350 per day, Radio is expensive!
- Bob proposed having a free family movie event. Sat. Feb. 15th for Spanish 9 am- noon and [Feb 22](#) for English.
- We need to have a presence at the flea market on Saturdays.

Uniform policy- Omar Macias made a motion that the Uniform Policy be adopted: Joyce Williams seconded. Motion was approved unanimously. Dr. Williams instructed Mrs. Farrow to move forward with the vendors for uniforms.

Governance- We need to work on activity- 1

Everyone, please check the calendar events at the end of the agenda

Monthly Meeting Dates	
Committee	Meeting Time
OPERATIONS	2 ND MONDAY @ 6:00 PM
GOVERNANCE	4 TH MONDAY @ 6:00 PM
MONTHLY BOARD MEETING	2 ND TUESDAY @ 6:00 PM
CURRICULUM	3 RD TUESDAY @ 6:00 PM
FINANCE	
MEDIA	3 RD THURSDAY @ 5:00 PM
MEDIA INTEGRATIONS	
EXECUTIVE BOARD	3 RD THURSDAY @ 6:00 PM

Dr. Williams adjourned the meeting after all business was concluded of the agenda.