



**MINA CHARTER SCHOOL OF LEE COUNTY – MCS**  
**Board Meeting**  
**August 4, 2020**  
**6:00 P.M.**

**Board Members Present:**

Artheresa Best	Stephany Peterkin
Billy Bradley Jr.	Guinean Royal
Eloy Omar Macias	Salih Tuner
Attorney Jeanette Peace – Vice President	Joyce Williams
Kandice Pedley	Dr. Shawn E. Williams – President
Myron Jones – Secretary	

**Board Members:** Absent: Salih Tuncer

**Others Present:** Mrs. Stella Farrow, Administrator  
Bob Bedi, Media Integration

**Building update:** Jason Guffey /Dr. Shawn Williams

It is coming along quickly. Exterior still needs awnings. They are wrapping up the painting. Floors are down and they will come to wax the floors. Cabinets are being installed. Parking Lot lighting will be installed by Duke Power but the hurricane may have slowed it down. Plumbing, toilet partitions, and accessories are installed. We need an inspection so we can finish up some of the restrooms. Our target is to finish August 21. The City will not hold up on us getting a Certificate of Occupancy and we are working with them on what the existing sign needs to look like.

**Atty Peace:** Any discussion from the City about the unused part of the building once we get MINA finished? There has not been any discussion about it.

**Dr. Shawn Williams** - We talked with Mike about replacing that banner and fence with Phrase 2.

- There is the concern about the water pressure? The fire water is connected to the city main by a big system of gaskets. Somewhere between the system of gaskets and vales there was a problem. The code of the operation pressure is 80 but they want us to hold at 200.
- The cabinetry at the front office is like a receptionist desk.
- Teachers Lounge- they provide the sink we provide the refrigerator and other appliances.
- The water pressure issue will hold us up. The lighting does not typically hold the CO for that. The City may give us a temporary Certificate of Occupancy.
- Chad our superintendent is working hard to try to show off the building so that we can go thru the building on Saturday for our Open House.
- the Fire Marshall is making us change all the doors in the back.

Dr Shawn Williams extended a thank you to Jason for all the work and time that they have put into the job.

**Administrator Brief/Report:** Mrs. Stella Farrow-

- Numbers are constantly changing. One parent withdrew her 2 students to go to a small group
- 244 confirmed, 19 pending, our goal is 252. 4<sup>th</sup> grade we had 4 kids pending so we just added another 4. We are evaluating daily. The waitlist is down to 40 but that is still a growing number.
- Our money as a charter school is predicated on us having 252 students virtually. I commend the staff and board for their support, dedication, and hard work.
- Our teachers reported of July 22. We had 5 days of Staff development
- Certified Staff reported on July 29- we had Staff Development with the new curriculum.
- All schools must have 2 hours on Abuse and Sexual Trafficking training-
- Great Minds Curriculum, and Two days of three hours each of Yoga Mindfulness, team building, culture vision, Mina vision. Our staff is very intelligent, diverse, and work well together.
- Pacing Guides have all been developed. Teachers have copies and can get it digitally.

**Plans:**

- Saturday, August 8, 2020- Meet and Greet at 8:30 -12 noon in the parking lot. It is a Floating event, everyone is asked to wear masks, and practice social distancing. Parents please do not get out of your cars until instructed to do so. August 11<sup>th</sup> is our first day of school. We will have a rolling Open House where parents can come in small groups of 3 -5, pick up Chromebooks, leave how to navigate through the programs, virtual calendar, and other important information.
- Reading and Phonics in late Aug or Sept. The K-2 teachers will have a training on Recipe for Reading an Orton-Gillingham multisensory approach to teaching phonological awareness and phonics.
- Dream Builder to work on culture August 28- climate, culture evaluation, and school cohesiveness
- Chromebooks, telephone for teachers: Chromebooks are here and will be ready for pick up. Kindergarten orientation and assessment will be a one on one with the teacher during the Rolling Open House, starting this week and will roll over into next week.

- Want to commend the Board for voting on Plan C and not having to come back and change it because it allowed our staff to effectively plan.

**Access Grant-** Dr. Williams and Mrs. Farrow attended the meeting.

- We have submitted all changes and our budget for Year 2— We have a surplus of \$100,000 that can be used while we wait on state money. The Access Money covered our Chrome books and furniture.

**Governance:** Bishop Robert Williams-

- The committee did not meet since last month so we do not have a report at this time.

**Operations:** Jeannette Peace

- We have negotiations with Harnett County Schools and they have agreed to provide our meals from Ben Haven.
- Insurance is in place.
- The only thing that is pending is buses. Having spoken to Harnett county approximately 110 students needing transportation and we will have those buses ready and in good working order.
- We will be purchasing items for our warming kitchen

Mrs. Kandice Pedley informed us that we need to make sure we have enough people to unload furniture on Thursday, and that storage is an issue. We have a U-Haul and we have materials stored at Kandice's. Mrs. Farrow also needs to get the curriculum materials. All the curriculum materials need to be pulled out.

We ended up getting the computers for \$300 from Fayetteville.

**Finance-**Billy Bradley, Jr. and Kandice Pedley: No Report

Temporary Certificate of Occupancy to the State and we will use Christian Provisions Ministry (CPM) as our alternate site and we will use the facility to meet with parents. Thanks Bishop Mellette. McQueen Chapel United Methodist Church provided the space for us to use for our staff development the past few days.

**Curriculum-** Dr. Shawn Williams

- All of our curriculum materials are here. It is a challenging and rigorous curriculum. The committee is pleased with the decision made.

**Media -** Mr. Omar Macias: No Report

**Media Integrations:** Mr. Bob Bedi –

- Our dedicated teacher staff are on our website. Emails and phone numbers also on the site. We want to get a bio for all the staff. Teachers can put resources and notices on the website.

Hoping to get a newsletter out before the end of the week. Updates for families and progress on our construction.

- We continue to run internet advertising. We have reached 345 clicks. Our digital billboard will be up until the 15<sup>th</sup>. Internet campaign will run through the 15<sup>th</sup>.
- Bob was hoping to get a video from Mr. Macias Omar letting people know that we have an event on Saturday—in Spanish. Mr. Macias will get that done.
- The goal is to have a dedicated page for each teacher so we can have a direct link to there google page.

Dr. Shawn Williams stated that we need tents and sandbags for Saturday's event. Staff and helpers need to be there at 7:30 a.m. Atty Jeanette Peace will check with local funeral homes to see if we can borrow some tents.

**Atty Jeanette Peace moved that the Board go into closed session. Motion was seconded by Mrs. Kandice Pedley. Motion was carried unanimously. The Board moved to Closed Session.**

**Back to Open Session:**

Atty. Jeanette Peace moved that we accept the Personnel Report as presented by our administrator and motion was seconded by Mr. Omar Macias. Motion was carried by majority vote.

**Those voting NO:** Dr. Shawn Williams, Mrs. Joyce Williams, and Bishop Robert Williams.

**Those voting YES:** Mrs. Artheresa Best, Mr. Billy Bradley Jr., Mrs. Myron Jones, Mr. Omar Macias, Atty. Jeanette Peace, Mrs. Kandice Pedley. Mrs. Ginean Royal,

Atty. Jeannette Peace suggested that we need to give some direction as to what we will do after the application and interview process has been closed and that all classified employees must be licensed for bus drivers. We can keep the application pool open at all times. Applicants can reapply every 6 months. Dr. Williams will make amendments on the applications

Bishop Robert Williams moved that the meeting be adjourned. Motion was seconded by Mrs. Kandice Pedley. Motion was carried unanimously by the Board. Meeting was adjourned @ 8:36 pm