

Mission Statement - The mission of MINA (More Is Now Achievable) Charter School of Lee County (MCS) is to empower students to be lifelong learners, innovative thinkers, and good citizens able to compete globally in our diverse, technologically- advancing world.



MINA CHARTER SCHOOL OF LEE COUNTY – MCS

Board Meeting 07/09/2019

6:00 P.M.

Myron Jones, Executive Secretary

Members Present: Shawn Williams, Stella Farrow, Myron Jones, Salih Turner, Joyce Williams, Omar Macias, Attorney Jeannette Peace, Kandice Pedley, Artheresa Best & Bishop Williams and Billy Bradley via Zoom

Also present - Bob Bedi (Media), Attorney William Gordon

Call to Order- Dr. Williams

Invocation- Joyce Williams

Reading of Mission Statement- Stella Farrow

Review of June 4, 2019 minutes

Motion to receive by Joyce Williams and seconded by Atty Peace; minutes were approved unanimously.

1. **Atty William Gordon** will work with us pro-bono while we proceed. He is a native of Lee County. He wanted to give back to his community. Board members introduced themselves to Atty Gordon.
2. **Justin Smith via zoom from Ascend Academy** who just completed his first year. Some of the memorable suggestions that he offered were:
 - Be able to adapt and be flexible as changes come up.
 - Get with the families now and establish those foundations and use these parents to incorporate why you are trying to do.
 - Solidify your enrollment!
 - Marketing and applications right now.
 - Think unconventionally about how you are going to get those families.
 - Might need to have a CPA to help with the budget and the books.
 - Suggestions to Mrs. Farrow on where to start. "Ready to Open Framework, Reading Programs, Curriculum, think about all the things you must have first: instruction and textbooks;
 - When do I actually start hiring teachers? - Nov- March
 - Pool of teachers- NC Teacher Match; get an Acct ASAP , [Indeed.com](https://www.indeed.com), and recommendations from other teachers,

- **Teacher supplements?** No, one flat salary and try to add 10% into the salary
Lunch program - parents order lunch and it is delivered to the school. Smithfield, Elizabeths, Alpaco; Parent who prepared food; had to have a cold lunch because they did not have a cafeteria : also had a drive for food items - no charges
 - **Staff:** 11 full time - 3 part time teachers- 20:1 Student/Teacher ratio
 - Purchased **buses** from Lee county schools. There is also a NC surplus buses about \$3000 - We did community stops as we were not able to go into neighborhoods. We had 2 regular buses and a backup bus.
 - **Subs?** Developed a list of people, parents,
 - **Vetting** policy create a third- party vender party, get competitive quotes and the Charter Success to help with things that a normal Central Office might do.
 - How well has the **Governing Committee** worked with the school since you opened? Everybody needs to understand their roles. Lead administrator does the day to day operations. Board is overseer.
 - Any **legal issues?** EC ; make sure you are providing services. Have not needed anything this year
 - **Teacher support; quality teachers,** maybe need to use the window between March-May when teachers decide and ponder and see what they want to do next year
 - Know the business of being a charter school
3. **Eureka Math- Wayne Edwards-** 21 yrs in education- rigorous- no bells and whistles, most widely used- very scripted from beginning to end so it works well for a new teacher. When done with fidelity you can see get results. It teaches the teachers.

Program can be very effective without the other materials. Problem set, application, homework questions are good components to use.

You can write your own curriculum and use Eureka as your pacing guide and get multiple other resources.

4. **Access Grant- DPI-** resubmitted the budget, they wanted to see 15% employee benefits- when a retiree comes and works they lose their health coverage and we will have to pay their coverage. If we offered it we would have to pay.

This month we must submit all the plans. Mrs Farrows first day was [July 1](#). She is officially on payroll. Make sure we support her on her plan to be successful .

Follow-Up to DPI on [July 25](#)

5. **Governance-** Bishop Williams- The committee met and discussed several issues -
1. recruiting new board members, begin looking for members with a particular

skill set. Establish job description for board members, procedures to remove a Board Member. Plan to meet on the 17th at 5:00
Our Board Proxy- No less than 5 members and no more than 13

Mrs. Claudette has asked to step down due to health concerns- we honor voluntary resignations so we do not have to vote on this.

6. **Operations-** Jeannette Peace

Looking at 3 Vendors- PayCheck, ADP, ACH. What services do we want them to do? Dr. Williams asked them to vet the vendors and come back with a recommendation for the next Executive meeting.

Make sure we are consistent when we are out and representing in public as well as with correspondences. MINA should be with all caps. Kandice needs a copy of the lease in order to get the quote from the insurance.

We should be closing by the end of the month.

7. **Finance** meeting- Billy Bradley and Kandice. Will be meeting [tomorrow](#). Motion by Omar that Kandice be our Treasurer. Motion was moved and properly seconded. Vote was unanimous that Kandice Pedley will be the new **Treasurer for MINA**.

8. **Curriculum-** Dr. Williams; The committee is working hard and will present a curriculum in a couple months.

9. **Media-** Omar, he and Bob are working on media. Dr. Williams ask that dates be in place by next time meeting- Calendar in the Google Drive and everyone will be able to add their dates and activities to it.

10. Dr. Williams stated that it is time that we go to **Mina Charter School Email!** It only makes sense. He will send updated info soon and help for those who are having difficulty.