

**MINA Charter School**  
**Progress Report and Report Card Policy**

MINA Charter School is committed to including families in their child's education, maintaining open communication regarding academic performance and ongoing discussion related to enrichment and remediation efforts at school and at home to meet the needs of each child.

In addition to Report Cards, the Lead Administrator shall be responsible for providing families with regular progress reports which identify their child's academic performance. The distribution schedule and format for these progress reports shall be in the discretion of the Lead Administrator.

Report cards will be distributed within five days of the beginning of the next quarter except for fourth quarter. Fourth quarter reports will be distributed on the last day of school

Example: Below serves as an example only. Dates will change based on the school calendar.

Session Begins	Report Cards Distributed
August 11	October 22
October 19	January 7
January 5	April 15
April 12	June 10

Adopted and Approved by MCS: 05/20/2020