

Mission Statement - The mission of MINA (More Is Now Achievable) Charter School of Lee County (MCS) is to empower students to be lifelong learners, innovative thinkers, and good citizens able to compete globally in our diverse, technologically- advancing world.



**MINA CHARTER SCHOOL OF LEE COUNTY – MCS
2732 Industrial Drive
Sanford, NC 27330**

BOARD MEETING

February 2, 2021 - 6:00 P.M.

ATTENDEES:

<u>Bishop Robert L Williams Jr.</u> PRESENT	<u>Ginean Royal</u> PRESENT
<u>Eloy Omar Macias</u> PRESENT	<u>Joyce Williams</u> PRESENT
<u>Kandice Pedley</u> PRESENT	<u>Salih Tuncer</u> PRESENT
<u>Dr. Shawn E. Williams</u> PRESENT	<u>Bob Bedi</u> PRESENT
<u>Attorney Jeanette Peace</u> PRESENT (had to leave for a prior commitment)	<u>Julie Webb</u> PRESENT
<u>Artheresa Best</u> PRESENT	

Call to Order	Jeanette T. Peace	
Reading of Mission Statement	Jeanette T. Peace	
Approval of Minutes (January 5, 2020)	Minutes are approved as written.	
Presentation by 5th grade MINA scholars with Jade Peace &	Zoey Love and Katherine Contreras discusses task assigned covering Civil Rights Movement in commemoration of Black History Month while Sophia Macias discusses the Water Cycle	
Administrator Brief Report	Discussion	Responsible Party

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	<ul style="list-style-type: none"> • Professional learning communities in all grade levels has started and looks into data to come up with ways to help MINA scholars achieve. • Media integrations and MINA coordinated by Ms. Dixon and staff recognizes parents weekly, a feat believed to not be done by other schools in the area. • Spoken to 30+ families about recruitment and school issues. • 30 new applicants from the lottery (72 in total) <ul style="list-style-type: none"> ○ Kindergarten (38) ○ 1st grade (8) ○ 2nd grade (7) ○ 3rd grade (9) ○ 4th grade (2) ○ 5th grade (4) ○ 6th grade (4) • 2 or 3 people have COVID. • Title I grant of \$43,906 from IDEA has been received. • Shirts have been distributed. • Before/After school programs have started as of Feb. 1, 2021. • Financial Statement and Bookkeeping updates scheduled next month. 	<p>Dr. Shawn Williams</p>
Committee Update	Responsible Party	Update
Access Grant	Dr. Shawn Williams	None
Governance	Bishop Robert Williams	None
Operations	Attorney Jeanette Peace	None
Finance	Kandice Pedley	N/A
Curriculum	Dr. Shawn Williams and Priscilla Gooch	<ul style="list-style-type: none"> • Introduces Lexplore, a reading assessment tool that measures students' reading level in 3-5 minutes through its eye tracking technology that studies eye movements in relation to the words being read as well as snapshots taken at various points both of which will

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		<p>help to determine which students are strong readers and which students face difficulties.</p> <ul style="list-style-type: none"> • The application comes with a 3-step process: rapid naming, reading of short passages to be followed by comprehension questions answered orally by the students. • Ultimately, the tool allows for teachers to observe students’ growth and implement ways to better their reading skills. • The application does not cost the school financially but asks in exchange for Lexplore’s system to continuously improve.
Media	Omar Macias	None
Media Integrations	Bob Bedi	<ul style="list-style-type: none"> • New program on Facebook that features parents in the school. The program has featured 36 parents at the time of the meeting. • Advertising campaign in English and Spanish for recruitment for the school year 2021-2022 will run on Facebook & Instagram between Feb 2, 2021 and the middle of February. • 2nd commercial will include the scholars, teachers and staff. • January Recap Newsletter release. • Brochures to be made available for daycares, churches, and other organizations in the community.
Old Business		
Facility Use Policy	Tabled to next meeting.	
Board Retreat (March 6, 2021)	Annual board retreat to commence virtually on March 6, 2021.	
Internal Controls	Update on internal controls is just needed for board approval but will be ready by the board retreat.	
Board Dues	Optional monthly board contribution of \$25 to be sent by the 15 th of each month approved by the board with Joyce Williams making a motion and it seconded by Salih Tuncer.	

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	<ul style="list-style-type: none"> • Accumulated funds will be spent on events approved by the board: <ul style="list-style-type: none"> ○ Board retreats (speakers’ food, gifts) ○ Charter school conferences (stipend to board) ○ Christmas (earmuff for faculty and staff) ○ Meetings ○ Hospitalizations, Sympathy & Death (immediate family i.e., mother, father, brother, sister, spouse & children) ○ Teacher appreciation (May 3rd-7th) ○ Others 	
New Business		
Agenda	Description, Commentaries	Status
Parent and Family Engagement Policy	Dr. Williams: <ul style="list-style-type: none"> ○ The policy comes with being awarded as a Title I school in January. It is required to be displayed on the school’s web page and be presented during Parent-Teacher Organization 	Motion to accept the policy for parent and family engagement by Mr. Macias and seconded by Joyce Williams. The motion was carried unanimously.
Board’s Approval for submission of Consolidated Grant Application for Title Grants (ie., Title 1 & Title II	Dr. Williams: <ul style="list-style-type: none"> ○ Gives authorization for the lead administrator to submit the consolidated application for the school year 2020-2021 Title I and Title II grant 	Ms. Pedley makes a motion to allow Dr. Williams to accept the grant request. Seconded and was carried unanimously.
School Calendar Policy	Dr. Williams: <ul style="list-style-type: none"> ○ Revised a clause in the original policy that decreases the minimum working hours to 1,025 hours. 	Julie Webb makes a motion to accept the school calendar policy with the corrections made by Dr. Williams, seconded by Mr. Mesias and carried.
School Calendar SY 2021-2022	Mr. Macias asks for a clarification regarding the intersession. <ul style="list-style-type: none"> ○ Dr. William responds: Intersession starts on Sept. 20 and ends on Oct. 12. Dr. Williams: School calendar follows a 45-15-45 timeline. <ul style="list-style-type: none"> ○ Halfday dismissal on the fourth 	Motion to accept the 2021-2022 calendar was made by Macias and seconded by Ms. Webb. Motion is carried.

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	<p>Friday of each month and a staff PD session every Thursday that are carried throughout the course of the school year except when the quarter ends where teachers will have to report to work.</p> <ul style="list-style-type: none"> ○ Calendar includes Report Card Pick-Up and reports to go home. ○ An intersession is extended to 1 week. 	
Final Budget Access Grant	<ul style="list-style-type: none"> ○ More of formalities sake since the budget is already in the state. 	Joyce Williams makes a motion to accept the final budget for the access grant and is seconded by Macias. The motion is carried.
<p>Contact Approvals:</p> <p>1. Board signage</p> <p>2. HVAC</p> <p>3. Floors</p>	<p>Macias raises a suggestion to reach out for other options with regards to the signage.</p> <p>Dr. Williams receives 2 proposals from Air Controlled Mechanics and Mechanical Technologies & Solutions.</p> <p>Dr. Williams' asks the board to table the concern regarding hiring for flooring.</p>	<p>Macias makes a motion to table the signage until the March meeting and if unable to come up with alternatives, the board will have to go through with Dr. Williams' contacted company, Applied Graphics. Joyce William seconds and the motion is carried.</p> <p>Macias makes a motion to accept Mechanical Technologies & Solutions' proposal and is seconded by Joyce Williams. The motion is carried unanimously.</p> <p>Macias makes a motion to allow Dr. Williams to do what he needs to do with regards to hiring for flooring.</p>

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Jones Sponsorship to Diversity Conference	A virtual conference will take place this year and Ms. Jones will sponsor 2 staff members namely, Ms. Abbott and Ms. Dixon.	
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Board Members

Artheresa Best present	Chris DeLambert
Billy Bradley Jr.	Ginean Royal
Myron Headen Jones – Secretary	Salih Tuncer
Eloy Omar Macias	Joyce Williams
Attorney Jeanette Peace – President	Bishop Robert L Williams Jr.
Kandice Pedley - Vice President	Julie Webb

Administrator
Dr. Shawn E. Williams

Board Attorney
Lisa Gordon Stella